

## Ideal Consultants Training Registration Form

### Two ways to register (Choose One):

#### 1) Mail this form with check or money order to:

Ideal Consultants  
PO Box 1069  
Tyrone, GA 30290

#### 2) Register Online @ [www.idealearlylearning.com](http://www.idealearlylearning.com) (Pay with Credit/Debit Card)

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Center/Program

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Name of Contact, Position

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Business mailing address (Please include City, State and Zip Code)

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Work Phone (*include area code*)

Fax #

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E-mail address of Contact (Please print clearly.)

Training Date \_\_\_\_\_ Training Title: \_\_\_\_\_

Training Fee \_\_\_\_\_ # Staff Attending \_\_\_\_\_ Amount Enclosed: \_\_\_\_\_

**\*Please include a list with participants' names, titles (Ex: Jane Doe, Infant Teacher).**

#### **Ideal Consultants Registration/Training Policies:**

- **Registration and payment must be *received* at least 3 business days before training date. On-site registration will NOT be allowed. Please register in advance.**
- **Please arrive ON-TIME to limit disruptions. No entrance allowed after 15 minutes.**
- **As much as we adore children, our training environment is appropriately-arranged for adult learners. ONLY registered participants are allowed to attend training.**
- **For quality purposes, classes will be limited to 25 participants. REGISTER NOW!**
- **A \$30 fee will be charged for returned checks. Accounts must be cleared before registering for additional training.**

*Refund Policy:* Notice of cancellation must be received by 5 business days prior to the training. No refunds or credits will be made after that date. If you cannot attend, you may send another participant in your place. Should you choose to cancel your registration, you may choose from the following options: (1) full credit for a future Ideal Consultants training or (2) refund minus a \$10 handling charge. *Remember the deadline for any registration changes is 5 BUSINESS DAYS prior to training date.*